

Rowan University
College of Communication & Creative Arts
Radio/TV/Film Department
Internship Program Approval Form

Prior to completing this form, please ensure that you have satisfied the general pre-requisites for this course (RTF major, 75 earned credit hours, 2.5 GPA, completed both Film and TV Production 1).

Internship Semester: [] Fall [] Spring [] Summer 1 [] Summer 2

Number of Credits Approved: [] 3 Credits (120 Hours) [] 6 Credits (240 Hours)

Course CRN: _____

Note: You must have prior approval from the Internship Coordinator before you can accept an Internship.

Date: _____ Anticipated semester of graduation: _____

Student Name: _____ Rowan ID: _____

Local Address: _____

Home Address: _____

Cell Phone: _____ Rowan Email Address: _____

How many hours will you work at the Internship, per week? _____

Student's Signature: _____ Date: _____

Name of Company providing Internship: _____
Address of Company providing Internship: _____
Name & Title of Immediate Supervisor: _____
Supervisor's Phone: _____ Supervisor's Email: _____
Description of Duties (may attach additional sheet)*: _____
Date the Internship begins: _____ Date the Internship will be completed: _____
Immediate Supervisor's Signature: _____

Internship Coordinator's Signature: _____ Date: _____

**NOTE: It should be understood that the description of duties outlined above constitutes an agreement between all parties concerning the specific tasks, to be performed, by the student, while undertaking the Internship. Any change in these duties, without the consent of all parties, shall void the agreement.*

Completed Form MUST be emailed to Prof. Diana Nicolae, internship coordinator.